



Application Documentation Checklist

The following information is needed to verify information reported on the application for the South County Habitat for Humanity Homeownership program.

Please provide **copies for the applicant and co-applicant (if applicable)** of the following:

- Two month's worth of recent pay stubs from everyone in the household that receives revenue and is at least 18 years old
- Award letters from everyone in the household that is addressed on an award letter (e.g., Social Security, Pension, Disability)
- Most recent W-2's on all employed household members 18 years of age or older
- Most recent 1099 forms (if any) for any household members 18 years of age or older who received them
- Most recent two years' Federal Tax Returns with all pages and schedules
- Three months' worth (including current) complete bank statements for all bank accounts (checking, savings, money market, etc.)
- Copies of birth certificates of applicant(s) or permanent residency cards
- Copies of State or Federal Identification cards of applicant(s) (if applicable)
- List of recurring bills with monthly payments and remaining balances (car loans, credit cards, education loans, medical, rental agreements such as furniture rentals, layaway, cash advance, payday loans, etc.)
- Child Support Letter and Alimony Statements showing incoming child support payments, or outgoing alimony payments
- Copy of lease or canceled rent check (for canceled rent checks provide proof of 12 months' worth of rental payments)

You will be contacted if additional documents are required. For questions regarding the Habitat homeownership program please contact Courtney Gray, Associate Executive Director at 401-213-6711 x303 or courtney@southcountyhabitat.org.



South County Habitat for Humanity is committed to equal housing opportunity and does not discriminate on the basis of race, sex, color, age, handicap, religion, familial status, or national origin.